



FALCON®
MULTI SERVICES LTD

Falcon Multi Services Ltd

201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	4922
Name	Mohammedasadkhan g pathan
Date of Birth	1983-06-05
Salary (in USD)	1000/Per Month
Industry	Drilling / Rig
Sub Industry	Crew Chief
Nationality	India
Primary Language	Hindi,
Secondary Language	English,
Total Years of Experience	21

Additional Information

Roles and Responsibilities	Additional Skills/Certification
Monitor stock level and update records. Accept and inspect received material and keep in designated racks and areas. Keep storage area clean, organise and safe with proper labeling and placement. Document all stocks movement and transactions. Initiate material request when the stock is low. Good communication with procurement staff for any delay or any urgent requirements. Checking the invoices and delivery notes against any delivery and receive the material. Issue the material against authority approval. Performing physical checks and inform to superier for any deviation. Manage surplus, damaged and expired stocks. use various tools and systems for these tasks, including inventory management software, barcode scanners, and occasionally material handling equipment like forklifts. Organizing the store layout, shelving supplies in designated locations for easy access and identification, and maintaining a clean, tidy, and safe working environment in compliance with health and safety regulations.	Graduated B.com. MSDOS, Windows, MSOffice, Tally. Computer based data record with Maximo .

Education Summary

Course	University	Passing Year	Country
12th commerce	GHSEB, GANDHINAGAR	1999	India
B.com	Gujarat University, gandhinagar	2005	India

Career Summary

Position	Employer	Country	From	To
Rig material man	Shiv vani oil and gas exp.	India	05/2004	12/2005
Data entry clerk and admin cum store in charge.	Civil hospital, godhra.	Unknown Country	06/2008	03/2025
Rig material man	Zenith drilling technologies	Kuwait	03/2025	08/2025
Data entry clerk and admin cum store in charge.	Civil hospital, godhra	India	09/2025	12/2025

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)