



Falcon Multi Services Ltd
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	4962
Name	Son Phan Nguyen
Date of Birth	1974-03-11
Salary (in USD)	3800/Per Month
Industry	Drilling / Rig
Sub Industry	
Nationality	Vietnam
Primary Language	English,
Secondary Language	English,
Total Years of Experience	20

Additional Information

Roles and Responsibilities	Additional Skills/Certification
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? Attend to crew requirement of spare parts, materials and consumables, ensuring they are identified and expedited. ? Assist in the planning and coordination of effective control of material and consumables required for the field facility. ? Consult with Maintenance and Operations team to determine maintenance priorities and operational constraints. ? Provide accurate and timely information to support decision making at management levels. ? Interface with project management team to ensure current status of project materials is updated into project plan. ? Perform all material functions offshore in a safe, environmentally sound manner in order to ensure that equipment and spare parts comply with all relevant standards and regulatory requirements. ? Monitor, review and manage QM, NCR's and Goods Receipt/Invoice Receipt reconciliation. ? Order and maintain consumables together with other relevant equipment and spare parts. ? Develop systems and processes to improve efficiency, minimise costs through effective utilisation of labour, equipment, facilities and materials. ? Inspect receiving materials (Compliance certificates, safety certificates, test certificates, reports, witness reports etc.,) according to requirement from requisitions. ? Ensure quality assurance standards are maintained for all materials. ? Follow-up requisitions and purchase orders with high level proficiency in costing, cost control and budgeting. ? Undertake tracking of rented equipment and tools to determine and assess the location and availability. ? Manage and organise the filing of all required documents, reports, overseeing compliance to company policies. ? Manage and coordinate dangerous goods treatment, storage and transportation in compliance with International Marine Dangerous Goods (IMDG) regulations and government requirements at all operation locations. ? Maintain and update spare parts data by working closely with Material Catalogue team. ? Review and recommend effective inventory level. ? Work closely with on board departments, third party contractors, shore base team to prepare and implement the loading / backloading plan ? In consultant with supply base, marine department for maneuvering plan of supply boats to / from offshore location.

BOSIET SAP
Dangerous Goods
by Sea and Air

Education Summary

Course	University	Passing Year	Country
Bachelor of Engineering	Hanoi University of Science and Technology	2000	Vietnam

Career Summary

Position	Employer	Country	From	To
Logistics Coordinator	Southern Gas Enterprise	Vietnam	07/2002	02/2005
Offshore Materials Coordinator	Transoceans Drilling	Vietnam	02/2005	09/2007
Materials Coordinator	Maersk Drilling	United Arab Emirates	10/2007	10/2012
Materials Administrator	Seadrill	Vietnam	10/2012	11/2013

Position	Employer	Country	From	To
Senior Materials Coordinator	KCA Deutag	Myanmar	11/2013	10/2014
Senior Materials Coordinator	Scorpio Drilling	Myanmar	10/2014	03/2015
Offshore Materials & Logistics Coordinator	PV Trans Oilfield Services	Vietnam	10/2017	10/2022
Offshore Materials & Logistics Coordinator	PTSC PPS	Vietnam	10/2022	08/2024
Material Controller	Petrofac	Turkmenistan	08/2024	07/2025

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)