



FALCON®
MULTI SERVICES LTD

Falcon Multi Services Ltd
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	4986
Name	Muthu Murugesan
Date of Birth	1990-02-09
Salary (in USD)	2500/Per Month
Industry	Oilfield Services
Sub Industry	CAD / CAM
Nationality	India
Primary Language	English,
Secondary Language	Hindi,
Total Years of Experience	14

Additional Information

Roles and Responsibilities	Additional Skills/Certification
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using SAP HANA ? Provide planning and maintenance activities in a process industry with ERP/CMMS (computerized Maintenance Management System) using Asset Register. ? Using Sap MM/PM Modules ? Using FIFO/LIFO ? A Warehouse Supervisor overseeing rigging and lifting operations manages the safe and efficient movement of materials and equipment within a warehouse or distribution center. ? This role involves supervising staff, planning rigging procedures, ensuring compliance with safety regulations, and maintaining equipment. ? They also play a key part in inventory management and overall warehouse operations. ? I Have familiar with Mechanical, Piping , Electrical , Instrumentation , Civil, CP System Item ? Collaborate with other managers to determine supply needs ? Purchase supplies and materials according to specifications ? Coordinate and supervise receiving and warehousing procedures ? Oversee distribution of supplies in the organization ? Handling Pressure Vessel, Pumps, Reactor, Filter, Heatexchanger, Columns, Silencer ? Creating Material Through SAP ? Creating Purchase Order/Release Order for fabrication/engineering manpower services. ? Receive and review Bill of Material (BOM) ? Update Material Take Off(MTO) received through Document Control Centre ? Control inventory levels and ensure availability of material during emergencies ? Supervise, evaluate and coach subordinates ? Maintain relationships and negotiate with suppliers ? Record and assess all materials quality, movement, and expenditure. ? Manage the distribution of supplies in the organization ? Monitor inventory levels and access to the material. ? Keep detailed records on procurement activity, materials quantity, specifications etc. ? Prepare MRV, OSDR and IMIR after Receiving Material from Supplier ? After IMIR Material Store in warehouse as per SOP and update Inventory in SMCS software ? Material Issue to User team after getting MIR and arrange transport for the same and update Inventory ? Analyze Purchase Order, for material data, delivery schedule and purchase order history. ? Coordinate with Corporate Supply chain Department for weekly and monthly Material incoming details ? Coordinating with Planning and Engineering Team for Material Issue to construction site ? Structural Steel PR Wise Segregation ? SN (Shipping Note) Close in PPCS (Procurement Planning Control System) ? MRV Posting SMCS (Site Material Control System) ? Raising OSD (Overage and Shortage Damage) Report ? Preparing Goods Receipt Notes ? Preparing Transfer Material Note

Ms Excel, Ms Word, Power Point,SAP

Education Summary

Course	University	Passing Year	Country
Diploma	Direct of Technical Education	2011	India

Career Summary

Position	Employer	Country	From	To
CMMS Engineer	Hofincons International Pvt Ltd	India	05/2011	08/2013

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)