



**Falcon Multi Services Ltd**  
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

## Personal Information

<b>Candidate id</b>	4986
<b>Name</b>	Muthu Murugesan
<b>Date of Birth</b>	1990-02-09
<b>Salary (in USD)</b>	2500/Per Month
<b>Industry</b>	Oilfield Services
<b>Sub Industry</b>	CAD / CAM
<b>Nationality</b>	India
<b>Primary Language</b>	English,
<b>Secondary Language</b>	Hindi,
<b>Total Years of Experience</b>	14

## Additional Information

<b>Roles and Responsibilities</b>	<b>Additional Skills/Certification</b>
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using SAP HANA ? Provide planning and maintenance activities in a process industry with ERP/CMMS (computerized Maintenance Management System) using Asset Register. ? Using Sap MM/PM Modules ? Using FIFO/LIFO ? A Warehouse Supervisor overseeing rigging and lifting operations manages the safe and efficient movement of materials and equipment within a warehouse or distribution center. ? This role involves supervising staff, planning rigging procedures, ensuring compliance with safety regulations, and maintaining equipment. ? They also play a key part in inventory management and overall warehouse operations. ? I Have familiar with Mechanical, Piping , Electrical , Instrumentation , Civil, CP System Item ? Collaborate with other managers to determine supply needs ? Purchase supplies and materials according to specifications ? Coordinate and supervise receiving and warehousing procedures ? Oversee distribution of supplies in the organization ? Handling Pressure Vessel, Pumps, Reactor, Filter, Heat exchanger, Columns, Silencer ? Creating Material Through SAP ? Creating Purchase Order/Release Order for fabrication/engineering manpower services. ? Receive and review Bill of Material (BOM) ? Update Material Take Off (MTO) received through Document Control Centre ? Control inventory levels and ensure availability of material during emergencies ? Supervise, evaluate and coach subordinates ? Maintain relationships and negotiate with suppliers ? Record and assess all materials quality, movement, and expenditure. ? Manage the distribution of supplies in the organization ? Monitor inventory levels and access to the material. ? Keep detailed records on procurement activity, materials quantity, specifications etc. ? Prepare MRV, OSDR and IMIR after Receiving Material from Supplier ? After IMIR Material Store in warehouse as per SOP and update Inventory in SMCS software ? Material Issue to User team after getting MIR and arrange transport for the same and update Inventory ? Analyze Purchase Order, for material data, delivery schedule and purchase order history. ? Coordinate with Corporate Supply chain Department for weekly and monthly Material incoming details ? Coordinating with Planning and Engineering Team for Material Issue to construction site ? Structural Steel PR Wise Segregation ? SN (Shipping Note) Close in PPCS (Procurement Planning Control System) ? MRV Posting SMCS (Site Material Control System) ? Raising OSD (Overage and Shortage Damage) Report ? Preparing Goods Receipt Notes ? Preparing Transfer Material Note

Ms Excel, Ms Word, Power Point, SAP

## Education Summary

Course	University	Passing Year	Country
Diploma	Direct of Technical Education	2011	India

## Career Summary

Position	Employer	Country	From	To
CMMS Engineer	Hofincons International Pvt Ltd	India	05/2011	08/2013

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)