



Falcon Multi Services Ltd
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	5217
Name	Nicodemus Aluda Luvanda
Date of Birth	1984-11-17
Salary (in USD)	2500/Per Month
Industry	Procurement & Construction
Sub Industry	Planner / Scheduler
Nationality	Kenya
Primary Language	English,
Secondary Language	
Total Years of Experience	15

Additional Information

Roles and Responsibilities	Additional Skills/Certification
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- Spearheaded procurement and distribution of construction materials, maintenance materials and miscellaneous items across 32 sites in Iraq, ensuring 100% availability of mission-critical supplies.
- Processed and booked 1,500+ purchase orders and 300+ service orders annually with 99%+ accuracy, ensuring timely service execution and adherence to contract terms.
- Coordinated mobilization, site work, and demobilization activities across 10+ operational sites, reducing administrative lead time by 20% and improving site readiness.
- Collaborated with Project Managers and Team Leaders to schedule service activities, contributing to a 15% improvement in on-time service delivery across Basra projects.
- Negotiated supplier contracts and delivery terms, securing 5–10% annual cost savings while maintaining compliance and quality standards.
- Implemented min–max stock controls, reducing excess inventory by 10% while maintaining zero stockouts in critical operations.
- Delivered 98+% inventory cataloguing accuracy, procurement workflows through ERP integration, reducing material search times by 15% and accelerating response to urgent needs.
- Managed document control procedures including RFQs, POs, DNs, GRNs, WOs, Service Orders and invoices ensuring 100% accuracy and traceability during audits.
- Introduced compliant, cost-effective material alternatives, generating an additional 8% reduction in procurement costs.
- Ensured full compliance with ISO standards (ISO 9001, 14001, 22000, 45001), supporting recertifications with zero non-conformities.
- Led monthly and annual stock audits, eliminating duplicate purchases and delivering 7–10% annual procurement savings.
- Coordinated with logistics providers and field teams to guarantee timely deliveries, reducing material delays by 20%.
- Collaborated with Finance to ensure timely supplier payments, strengthening supplier relationships and reliability.
- Produced precise procurement and reconciliation reports with 99%+ accuracy, enabling data-driven decision-making by senior management.
- Performed additional responsibilities as assigned to support operational objectives.

- Supplier Relationship • Procurement and Logistics • Financial Acumen • Compliance & Regulatory Knowledge • CMMS and ERP • Communication & Reporting • OSHA 30 and OSHA 10 Hrs • Microsoft Certified IT Profession

Education Summary

Course	University	Passing Year	Country
High School Diploma	Goseta High School	2004	Kenya
Diploma in Information Technology	Nairobi Institute of Business Studies	2006	Kenya
Advanced Diploma in Business Information Systems	Association of Business Executives ABE-UK	2007	Kenya

Career Summary

Position	Employer	Country	From	To

Senior Trainer and ICT Specialist	Technobrain Solutions Limited	Kenya	01/2009	10/2010
Material Control Clerk	Dyncorp International	Afghanistan	11/2010	05/2013
Material Operations Manager	Automotive Management Services	Afghanistan	01/2014	09/2019
Material and Logistics Coordinator	AMS Integrated Solutions	Somalia	10/2019	10/2022
Material Coordinator	Prime Support General Services (PSGS)	Iraq	01/2025	12/2025

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)