



Falcon Multi Services Ltd
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	6287
Name	Vivek Vijayan
Date of Birth	1994-04-09
Salary (in USD)	230/Per Day
Industry	Oilfield Services
Sub Industry	CAD / CAM
Nationality	India
Primary Language	Hindi,
Secondary Language	English,
Total Years of Experience	10

Additional Information

Roles and Responsibilities	Additional Skills/Certification
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- Ensure project materials database is kept fully updated • Oversee onshore call off and allocation of materials and plant and equipment for shipment via air or sea • Liaison with planning and construction to ensure material availability against Work Pack/Job Card • Co-ordination of third-party inspection requirements (e.g., Rental plant and equipment) • Co-ordinate all offshore material requests • Oversees all third-party Verification, inspection (as required), and receipt of all project material • Investigate and resolve any material shortfalls • Allocation of bin location and storage of project materials and update of systems accordingly • Monitor accuracy of manifests created for onward shipment(s) • Liaison with third party sub-contractor(s) to ensure timely shipment of materials to relevant site(s) • Monitors client overall storage footprint & promotes storage reduction initiatives (where practicable) • Performs stock adjustments as required • Attends & participates in toolbox talks / safety moments (where applicable) • Promote Health, Safety, Security and Environment within project team.

Operations & material management Documentation in SAP Additional Certification • TIBOSIET Training, Qatar • H2S Training, Qatar • Electrical Safety Awareness Training, Qatar • Incident Free Training, Qatar

Education Summary

Course	University	Passing Year	Country
Bachelor of Commerce	Kerala University	2012	India

Career Summary

Position	Employer	Country	From	To
Material Controller	PDO, Oman	Oman	11/2016	12/2019
Material Control & Coordinator	North oil company	Qatar	02/2020	01/2026

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)