



Falcon Multi Services Ltd
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	6861
Name	Mr. Vikas Vilas Jadhav
Date of Birth	1985-09-14
Salary (in USD)	2000/Per Month
Industry	Oilfield Services
Sub Industry	Drafting
Nationality	India
Primary Language	English,
Secondary Language	Hindi,
Total Years of Experience	15

Additional Information

Roles and Responsibilities	Additional Skills/Certification
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Responsible for accurate record-keeping, inventory control, and effective material management to ensure smooth warehouse operations. Manage receiving, inspection, documentation, storage, and issuing of materials in compliance with company procedures and safety standards. Maintain real-time inventory accuracy through regular cycle counts, physical stock verification, and system reconciliation using ERP/WMS platforms such as SAP and Oracle. Coordinate closely with procurement, project, logistics, and production teams to plan material requirements, prevent shortages, and minimize excess stock. Oversee loading, unloading, material transfers, and dispatch activities while ensuring proper handling, labeling, and traceability of materials. Monitor stock levels, shelf life, and storage conditions to ensure material quality and compliance with HSE requirements. Prepare and submit daily, weekly, and monthly inventory and warehouse performance reports to management, highlighting discrepancies, slow-moving items, and improvement opportunities. Conduct regular warehouse audits, enforce housekeeping standards, and ensure materials are stored safely and securely. Supervise warehouse staff, provide training on material handling procedures, and promote teamwork to achieve productivity targets. Liaise with suppliers and transporters to ensure timely delivery, proper documentation, and efficient return or replacement of damaged materials.

Advanced inventory control and stock reconciliation, Warehouse Management System (WMS) and ERP operations (SAP / Oracle), Cycle counting, inventory auditing, and discrepancy resolution, Material receiving, inspection, storage, and issuing procedures.

Education Summary

Course	University	Passing Year	Country
Bachelor Of Commerce	Mumbai	2008	India

Career Summary

Position	Employer	Country	From	To
Material Controller	TRAGS	Qatar	04/2022	01/2026

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)